 Appendix No. 4.13

To the rules of the customer service department

**“Shinhan Bank Kazakhstan” JSC**

**Informational Checklist defining the list of documents for opening a bank account for branches and representative offices of non-resident legal entities of the Republic of Kazakhstan**

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| 1 | Application for opening a bank account (bank form completed by the applicant company); |
| 2 | A document with samples of signatures and a seal imprint (it is not required to affix a seal imprint if a legal entity does not have one); |
| 3 | A copy of the registration certificate of registration of a non-resident as a taxpayer; |
| 4 | Certificate of registration of a branch (representative office) of a legal entity, confirming the fact of registration (re-registration); |
| 5 | An original or a notarized copy of an extract from the trade register or another document of a similar nature containing information about the body that registered the non-resident legal entity, registration number, date and place of registration; |
| 6 | Regulations on the corresponding branch or representative office; |
| 7 | Power of attorney issued by a non-resident legal entity of the Republic of Kazakhstan to the head of a branch or representative office, as well as documents confirming the powers of the person who signed the power of attorney; |
| 8 | Documents confirming the powers of the persons indicated in the document with samples of signatures and seal imprints (protocol / decision, order); |
| 9 | A copy (s) of the document (s) certifying the identity of the person (s) authorized to sign payment documents when performing transactions related to maintaining the client's bank account (managing money in the bank account) in accordance with a document with samples of signatures and seal impressions. |
| 10 | Legal entity's questionnaire in the form established by the bank |

Provided originals or notarized copies of documents, or copies of documents with an apostille affixed or in the legalized manner established by international treaties ratified by the Republic of Kazakhstan. The documents must be submitted in the state or Russian language or, in the prescribed manner, notarized with a translation into the state or Russian language.

Depending on the types of accounts opened and the legal personality of the client, the Bank has the right to require the provision of additional documents, if this is directly established by the legislation of the Republic of Kazakhstan or the Bank.